



Rotary Fire Fighters Home (RFFH)

Immediate Care Apartment

Policies

The Rotary Fire Fighters Home Immediate Care apartments provides free or low-cost temporary housing for firefighters and first responders while they are receiving medical treatment at any of the medical care facilities in the Texas Medical Center. All guests (including immediate family and caregivers MUST agree to and abide by these polices.

RFFH Policies:

- ✓ Guest must be a firefighter or first responder (active or retired), or immediate family member currently undergoing treatment at the Texas Medical Center (TMC). There are no other restrictions based on gender, age, religion, national origin, financial status or language. Note: To protect our guests, we do not admit patients with communicable diseases.
- ✓ Guest must acknowledge that the maximum length of stay is up to three months. A longer stay may be requested but is not guaranteed and will be based on availability and need.
- ✓ RFFH reserves the right to refuse housing to anyone whom they believe would be disruptive to the other guests or operation of the Rotary Fire Fighters Home or detrimental to the purpose of the Rotary Fire Fighters Home.
- ✓ Guest will provide proof of firefighter/first responder status at the time of occupancy.
- ✓ Applications are kept confidential and are solely for the purpose of housing placement. By submitting the application, the applicant agrees to the release of this information to RFFH staff or volunteers for purposes of placement in an apartment.
- ✓ The RFFH is for lodging purposes only and assumes no care, medical advice, emergency care service or any other living expenses such as food, medications, gasoline, parking etc.)



RFFH Guest Requirements:

Guest will:

- ✓ **have an adult caregiver with them 24 hours a day, 7 days a week, during their entire stay at our apartment.**
- ✓ allot time for the check-in process. Both the guest and the caregiver should be at check-in unless the guest is in the hospital. Guests are expected to move into the apartment the day they are offered the apartment, unless special arrangements are made. The three-month occupancy time begins the day the apartment is released to the guest.
- ✓ **acknowledge and agree to not smoke in the apartment or anywhere near the entrance of the apartment or property.**
- ✓ **not have pets of any type in the apartment at any time.**
- ✓ pay a one-time cleaning fee of \$125 with cash or check. This fee is payable at the time of occupancy of the apartment.
- ✓ provide RFFH with a photo ID of both the guest and the caregiver, which will be photocopied and retained with the RFFH records.
- ✓ be provided with a room key and a mailbox key (where applicable).
- ✓ sign all required forms prior to occupancy.
- ✓ maintain the cleanliness, tidiness, general housekeeping of the apartment while in residence. Note: RFFH does not provide daily maid service. Residents are responsible for their own laundry. Change of sheets and towels are in the linen closet. Residents are responsible for discarding of their own garbage as well.



Guest Agreement

I have read the RFFH Policies and Guest Requirements and I and all who stay in the apartment agree to abide by these polices and requirements.

I understand that if I or any of my Guests violate the Guest Requirements, especially regarding smoking or pets, Caregiver, we will be asked to leave the apartment.

I understand and agree that RFFH is not responsible for any injury I or my guests might incur on the property and/or loss or damage to personal items in the apartments or parking lots.

RFFH provides Wi-Fi connectivity which Guests can use at their own risk. Guests who have the appropriate computer equipment can access this system and connect to the Internet.

RFFH will not provide computers or related equipment to Guests to access this system or the Internet. I understand that RFFH is not liable in any way if this Wi-Fi system fails to function or if damage is done to Guests' computers when viruses or other destructive files are downloaded to their computers using this Wi-Fi system. I understand that if I use the Wi-Fi system inappropriately, as determined by the RFFH management and/or Trustees, I will be asked to leave the apartments.

I release RFFH from any damages/injury/loss or liability arising from the use of the apartments and the parking facilities at the apartment complex and from any and all damages and/or liability arising from the use of the Wi-Fi/computer internet system.

I understand that I am a Guest of RFFH and will vacate the premises if asked to do so by the RFFH Immediate Care Occupancy Manager or by any RFFH Trustee. If we fail to leave the apartment within three (3) days of the designated vacate date, I understand that I will pay rent of \$150/day thereafter. I understand that the \$150/day fee will be treated as rent under the Texas Landlord/Tenant laws and we will be considered as tenants at will subject to eviction.

If I fail to comply with the policies and agreement, it will result in a termination of my agreement and eviction from the apartments. I understand that a notice of eviction will be posted on the door of our apartment and efforts will be made to contact us before RFFH goes to court to process the eviction.

Agreed to on this date _____ by:

Firefighter/First Responder

Caregiver